INDEPENDENT AUDITOR'S REPORTS

BASIC FINANCIAL STATEMENTS

AND SUPPLEMENTARY INFORMATION

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

JUNE 30, 2004

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## OFFICIALS

Name	<u>Title</u>	Term Expires
	BOARD OF EDUCATION	
	(Before September, 2003 Election)	
Harry Birdsell Jr. John Showalter Teresa Peterson David Hannah Verla Pecha Kristin Waage Ryan Winters	President Vice President	2004 2005 2004 2005 2003 2004 2003
	(After September, 2003 Election)	
Harry Birdsell Jr. John Showalter Teresa Peterson David Hannah Verla Pecha Kristin Waage Ryan Winters	President Vice President	2004 2005 2004 2005 2006 2004 2006

## SCHOOL OFFICIALS

Superintendent

Lisa Lewis District Secretary/
Treasurer

Lee Morrison

## Independent Auditor's Report

To the Board of Education of the Hampton-Dumont Community School District:

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of Hampton-Dumont Community School District as of and for the year ended June 30, 2004, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of District officials. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards, Chapter 11 of the Code of Iowa, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of Hampton-Dumont Community School District as of June 30, 2004 and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with U.S. generally accepted accounting principles.

As discussed in Note 13 to the general purpose financial statements, during the year ended June 30, 2004, Hampton-Dumont Community School District adopted Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments; Statement No. 37 Basic Financial Statements and Management's Discussion and Analysis; Omnibus; and Statement No. 38, Certain Financial Statement Note Disclosures; Statement No. 41, Budgetary Comparison Schedule - Perspective Differences; and Interpretation No. 6, Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements.

In accordance with <u>Government Auditing Standards</u>, we have also issued our reports dated September 10, 2004 on our consideration of Hampton-Dumont Community School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. Those reports are an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 4 through 12 and 34 through 35 are not required parts of the financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Hampton-Dumont Community School District's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the general purpose financial statements for the three years ended June 30, 2003 (none of which are presented herein) and expressed unqualified opinions on those financial statements. The supplemental information included in Schedules 1 through 6, including the Schedule of Expenditures of Federal Awards required by U.S. Office of Management and Budget (OMB) Circular A-133, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in our audit of the aforementioned financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

BRUCE D. FRINK
Certified Public Accountant

September 10, 2004

Management's Discussion and Analysis

Hampton-Dumont Community School District provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2004. We encourage readers to consider this information in conjunction with the District's financial statements, which follow.

Because the District is implementing new reporting standards for this fiscal year with significant changes in content and structure, much of the information is not easily comparable to prior years. However, in future years, comparisons will be more meaningful and will go further in explaining the District's financial position and results of operations.

## 2004 FINANCIAL HIGHLIGHTS

- General Fund revenues increased from \$8,458,196 in fiscal year 2003 to \$8,603,717 in fiscal year 2004, while General Fund expenditures decreased from \$8,606,283 in fiscal year 2003 to \$8,570,199 in fiscal year 2004.
- The increase in General Fund revenues was primarily attributable to increased Federal Grant activity. The decrease in expenditures was due primarily to reductions in special education costs.
- The district sold \$2,050,000 of revenue bonds and received over \$860,000 in construction grants for additions/remodeling to South Elementary and Dumont Elementary.

#### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the District's financial activities.

The Government-wide Financial Statements consist of Statement of Net Assets and a Statement of Activities. These provide information about the activities of Hampton-Dumont Community School District as a whole and present on overall view of the District's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Hampton-Dumont Community School District operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Hampton-Dumont Community School District acts solely as agent or custodian for the benefit of those outside of County government.

Notes to financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the District's budget for the year.

Other Supplementary Information provides detailed information about the non-major Special Revenue Funds. In addition, the Schedule of Expenditures of Federal Awards provides details of various programs benefiting the District.

Figure A-1 shows how the various parts of this annual report are arranged and relate to one another.

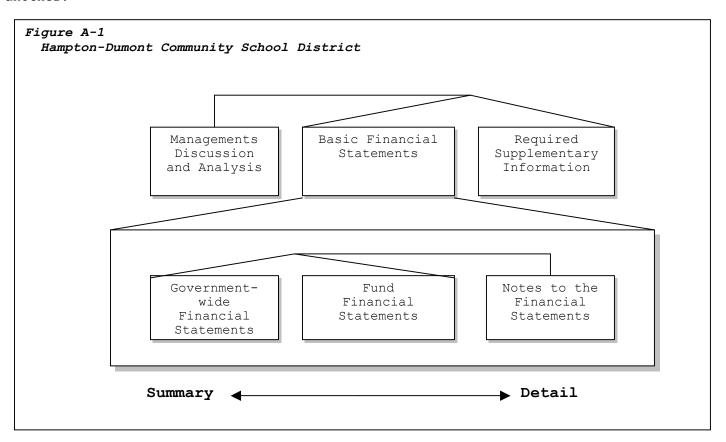


Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain the remainder of this overview section of the management discussion and analysis highlights the structure and contents of each of the statements.

Figure A-2
Major Features of the Government-Wide and Fund Financial Statements

	Government-Wide	le Fund Financial Statements					
	Statements	Governmental Funds	Proprietary Funds	Fiduciary Funds			
Scope	Entire district  The activities of the district that are not proprietary, such as special education and building maintenance		Activities the district operates similar to private businesses, such as food service	Instances in which the district administers resources on behalf of someone else, such as scholarship programs and student activities monies			
Required financial statements	. Statement of net assets . Statement of activities	. Balance sheet . Statement of revenues, expenditures, and changes in fund balances	. Statement of net assets . Statement of revenues, expenses and changes in net assets . Statement of cash flows	<ul><li>Statement of fiduciary net assets</li><li>Statement of changes in fiduciary net assets</li></ul>			
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus			
Type of asset/ liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both financial and capital, and short-term and long-term	All assets and liabilities, both short-term and long-term; funds do not currently contain capital assets, although they can			
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All revenues and expenses during the year, regardless of when cash is received or paid	All additions and deductions during the year, regardless of when cash is received or paid			

#### REPORTING THE DISTRICT'S FINANICAL ACTIVITIES

Government-wide Financial Statements

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Assets includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide statements report the District's net assets and how they have changed. Net assets - the difference between the District's assets and liabilities - is one way to measure the District's financial health or financial position. Over time, increases or decreases in the District's net assets are an indicator of whether financial position is improving or deteriorating, respectively. To assess the District's overall health, additional non-financial factors, such as changes in the District's property tax base and the condition of school buildings and other facilities, need to be considered.

In the Government-wide financial statements, the District's activities are divided into two categories:

- Governmental activities: Most of the District's basic services are included here, such as regular and special education, transportation and administration. Property tax and state aid finance most of these activities.
- Business type activities: The District charges fees to help cover the costs of certain services it provides. The District's school nutrition program is included here.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds - not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

Some funds are required by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes, such as accounting for student activity funds or to show that it is properly using certain revenues, such as federal grants.

The District has three kinds of funds:

1) Governmental funds: Most of the District's basic services are included in governmental funds, which generally focus on (1) how much cash and other financial assets can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's program.

The District's governmental funds include the General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Fund.

- 2) Proprietary funds: Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the Government-wide statements. The District's Enterprise Funds, one type of proprietary fund, are the same as its business-type activities but provide more detail and additional information, such as cash flows. The District currently has one Enterprise Fund, the School Nutrition Fund.
- 3) Fiduciary Funds: The District is the trustee, or fiduciary, for assets that belong to others, such as a scholarship fund. The District accounts for outside donations for specific purpose in this fund. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The District excludes these activities from the Government-wide financial statements because it cannot use these assets to finance its operations.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net assets - Figure A-3 below provides a summary of the District's net assets for the year ended June 30, 2004.

Figure A-3
Condensed Statement of Net Assets
(expressed in thousands)

	(expressed in thousands)							
	Governm	mental	Busines	s-type	Tota	al	Percentage	
	Activi	ities	Activi	ties	School District		Change	
	2004	2003	2004	2003	2004	2003	2003-04	
	\$	\$	\$	\$	\$	\$		
Current assets	8,721	5 <b>,</b> 837	86	104	8 <b>,</b> 807	5,941	48.24%	
Capital assets	3,886	2,043	19	20	3,905	2,063	<u>89.29%</u>	
Total assets	12,607	7,880	105	124	12,712	8,004	<u>58.82</u> %	
Current liabilities	7,701	5,814	-	-	7,701	5,814	32.46%	
Non-current liabilities	2,512	559			2,512	559	349.37%	
Total liabilities	10,213	6,373			10,213	6,373	<u>60.25</u> %	
Net Assets								
Invested in capital assets,								
net of related debt	1,458	1,550	19	20	1,477	1,570	-5.92%	
Restricted	1,313	385	-	-	1,313	385	241.04%	
Unrestricted	(377)	(428)	86	104	(291)	(324)	10.19%	
Total net assets	2,394	1,507	105	124	2,499	1,631	<u>53.22</u> %	

The District's combined net assets increased by over 50%, or approximately \$860,000 over the prior year. This was due to a large Federal grant that shows as a current revenue, however, it is being used to pay for building projects that will be depreciated over the next 50 years. The largest portion of the District's net assets is invested in capital assets.

Unrestricted net assets - the part of the net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements - increased approximately \$33,000 or 10%. This increase in unrestricted net assets was a result of increased Federal grant revenues.

Figure A-4 shows the changes in net assets for the year ended June 30, 2004.

Figure A-4
Change in Net Assets
(expressed in thousands)

	Governmental Activities	Business-type Activities	Total School District
	\$	\$	\$
Revenues:			
Program revenues:			
Charges for service and sales	334	173	507
Operating grants, contributions			
and restricted interest	1,260	202	1,462
Capital grants, contributions			
and restricted interest	867	-	867
General revenues:			
Property tax	3,373	_	3,373
Income surtax	67	-	67
Local option sales tax	107		107
Unrestricted state grants	4,166	=	4,166
Unrestricted investment earnings	10	=	10
Other	41	<u> </u>	41
Total revenues	10,225	375	10,600
Program expenses:			
Governmental activities:			
Instruction	6,133	=	6,133
Support Services	2,566	-	2,566
Non-instructional programs	-	394	394
Other expenses	667		667
Total expenses	9,366	394	9,760
Change in net assets	859	(19)	840

Property tax and unrestricted state grants account for 71% of the total revenue. The District's expenses primarily relate to instruction and support services which account for 89% of the total expenses.

#### Governmental Activities

Revenues for governmental activities were \$10,235,635 and expenses were \$11,295,694.

The following table presents the total and net cost of the District's major governmental activities: instruction, support services, non-instructional programs and other expenses.

Figure A-5								
Total and	Net Cost o	f Governmental	Activities					
	(expressed	d in thousands)						

	Total Cost	Net Cost
	of Services	of Services
	\$	\$
Instruction	6,133	4,904
Support Services	2 <b>,</b> 566	2 <b>,</b> 558
Other expenditures	667	(556)
Totals	<u>9,366</u>	<u>    6,906                               </u>

- The cost financed by users of the District's programs was \$334,323.
- Federal and state governments subsidized certain programs with grants and contributions totaling \$1,825,960.
- The net cost of governmental activities was financed with \$3,372,828 in property and other taxes and \$4,166,264 in unrestricted state grants.

## Business-Type Activities

Revenues for business type activities were \$375,332 and expenses were \$394,487. The District's business type activities include the School Nutrition Fund. Revenues of these activities were comprised of charges for food service, federal and state reimbursements and investment income.

During the year ended June 30, 2004, the District held meal prices steady.

#### INDIVIDUAL FUND ANALYSIS

As previously noted, Hampton-Dumont Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial performance of the District as a whole is reflected in its governmental funds, as well. As the District completed the year, its governmental funds reported a combined fund balance of \$2,393,899, a fifty six percent increase over last year's ending fund balances of \$1,534,822.

## Governmental Fund Highlights

- The District's improving General Fund financial position is the result of several factors. The District has carefully monitored discretionary spending to avoid decreases in fund balances. The reduction in deficit would have been greater if not for the mid year reduction in state spending.
- Franklin County instituted the 1% school infrastructure local option sales tax. The District started collecting these monies in March, 2004. These monies can be used for infrastructure projects and/or debt reduction.
- The District issued revenue bonds and received Federal grants totaling almost \$3 million for building addition and renovation projects.

## Proprietary Fund Highlights

The School Nutrition Fund balance decreased approximately \$30,000 during the fiscal year ending June 30, 2004. This was a result of salary increases and increased food costs.

#### BUDGETARY HIGHLIGHTS

The District's receipts were \$895,000 higher than budgeted receipts. This variance resulted from the District receiving larger than expected Federal grant activity.

Total expenditures were less than budgeted, due primarily to the District's budget for the General Fund. It is the District's practice to budget expenditures at the maximum authorized spending authority for the General Fund. The District then manages or controls General Fund spending through its line-item budget. As a result, the District's certified budget should always exceed actual expenditures for the year.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

## Capital Assets

At June 30, 2004, the District had invested almost \$4 million, net of accumulated depreciation, in a broad range of capital assets, including land, buildings, athletic facilities, computers, audio-visual equipment and transportation equipment. (See Figure A-6) More detailed information about the District's capital assets is presented in Note 3 to the financial statements. Depreciation expenses for the year was \$122,345.

The original cost of the District's capital assets was \$6,759,252. Governmental funds account for \$6,717,534, with the remainder of \$41,718 accounted for in the Proprietary, School Nutrition Fund.

The largest change in capital asset activity during the year occurred in the improvements progress category. The District spent \$409,317 on improvements to buildings and sites during the year.

Figure A-6 Condensed Statement of Net Assets

	(expressed in thousands)								
	Governmental		Business-type		Total		Total		
	Activi	Activities		Activities		School District			
	June 30,		June 30,		June 30,		June 30,		
	2004	2003	2004	2003	2004	2003	2003-2004		
	\$	\$	\$	\$	\$	\$			
Land	97	97	_	_	97	97	0.00%		
Construction in progress	1,912	-	-	-	1,912	-	0.00%		
Buildings	1,417	1,476	-	-	1,417	1,476	-4.00%		
Furniture and equipment	460	470	75	83	535	553	<u>-3.25</u> %		
Totals	3 <b>,</b> 886	2,043	75	83	3,961	2,126	<u>86.31</u> %		

#### Long-term Debt

The District has outstanding revenue bonds of \$2,050,000 for additions/renovations to the elementary buildings. Capital loan notes of \$375,000 remain outstanding and will be fully retired in fiscal year 2007.

## ECONOMIC FACTORS BEARING ON THE DISTRICT'S FUTURE

At the time these financial statements were prepared and audited, the District was aware of existing circumstances that could significantly affect its financial health in the future.

• The SILO tax was passed in 2003 and money began to be received by the District in March of 2004. These funds will be used for debt reduction resulting in property tax relief for the taxpayers.

- The District's health insurance costs continue to increase. Control of these costs is necessary to maintain a stable fund balance.
- For the 2003-04 school year the state cut the District's budget by 2.5%. This was an across the board cut, effecting Phase I & II and Teacher Compensation as well as other areas. This will force the District to use some of the cash on hand to maintain programs at current levels. Cuts made during the fiscal year negatively impact the District's balances and forced the district to make budget reductions.
- Unfunded mandates are stretching the limits of not only the financial health of the District, but also the human resources aspect of the District. "No Child Left Behind", "Student Achievement and Teacher Quality Act", "GASB 34", reduction in state aid for juvenile homes and the unfunded PSEO mandate to name a few.

#### CONTACTING THE DISTRICT'S FINANCIAL MANAGMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Lisa Lewis, District Secretary/Treasurer, Hampton-Dumont Community School District, PO Box 336, Hampton, Iowa 50441.



Statement of Net Assets

June 30, 2004

	Governmental Activities	Business-Type Activities	Total
	\$	\$	\$
Assets			
Cash and pooled investments	2,205,308	63,622	2,268,930
ISCAP investments	2,892,676	<i>.</i>	2,892,676
Receivables:			
Property tax:			
Current year	34,908	_	34,908
Succeeding year	3,444,714	_	3,444,714
Income surtax	68,093	_	68,093
Due from other governments	72,147	_	72,147
ISCAP accrued interest	2,775	_	2,775
Other receivables	279	_	279
Inventories		21,608	21,608
Capital assets, net of accumulated depreciation		,	,,
(note 3)	3,885,827	19,338	3,905,165
Total assets	12,606,727	104,568	12,711,295
Liabilities			
Accounts payable	433,488	_	433,488
Accrued salary and benefits	828,331	_	828,331
Accrued interest payable	10,613	_	10,613
ISCAP warrants payable	2,906,000	_	2,906,000
ISCAP accrued interest payable	9,660	_	9,660
Deferred revenue:	,,,,,,		,
Succeeding year property tax	3,444,714	_	3,444,714
Income surtax	68,093	_	68,093
Long term liabilities:	,		•
Portion due within one year:			
Early retirement	51,147	_	51,147
Revenue bonds payable	_	_	-
Contract payable	819	_	819
Capital loan notes payable	120,000	_	120,000
Portion due after one year:	,,,,,,		.,
Early retirement	33,196	_	33,196
Revenue bonds payable	2,050,000	_	2,050,000
Contract payable	1,767	_	1,767
Capital loan notes payable	255,000	_	255,000
Total liabilities	10,212,828		10,212,828
	_	_	_
Net assets	1 450 041	10 220	1 477 570
Invested in capital assets, net of related debt Restricted for:	1,458,241	19,338	1,477,579
Management levy	5,125	_	5,125
Capital projects	1,095,057	_	1,095,057
Physical plant and equipment levy	212,944	_	212,944
Unrestricted	(377,468)	85,230	(292,238)
Total net assets	2,393,899	104,568	2,498,467
	=,000,000	101,000	=, =30, 137

Statement of Activities

Year ended June 30, 2004

			Program Revenues	=			
	Expenses	Charges for Service	Operating Grants, Contributions and Restricted Interest	Capital Grants, Contributions and Restricted Interest	Governmental Activities	Business-Type Activities	Total
	\$	\$	\$	\$	\$	\$	\$
Functions/Programs Governmental activities:							
Instruction:							
Regular instruction	4,127,836	276,164	410,110	_	(3,441,562)	_	(3,441,562)
Special instruction	1,433,798	58,159	206,698	-	(1,168,941)	_	(1,168,941)
Other instruction	571,096	_	277,903	_	(293, 193)	_	(293,193)
	6,132,730	334,323	894,711	_	(4,903,696)		(4,903,696)
Support services:							
Student services	247,540	_	3,175	_	(244,365)	_	(244,365)
Instructional staff services	424,745	-	_	-	(424,745)	_	(424,745)
Administration services Operation and maintenance of	666,446	-	-	-	(666,446)	-	(666,446)
plant services	798 <b>,</b> 856	-	5,275	-	(793 <b>,</b> 581)	_	(793 <b>,</b> 581)
Transportation services	428,803				(428,803)		(428,803)
	2,566,390		8,450		(2,557,940)		(2,557,940)
Other expenditures:							
<pre>Interest on long-term debt Facilities acquisition</pre>	33,885	-	1,000	-	(32,885)	-	(32,885)
and construction	211,238	-	-	866,471	655,233	_	655,233
AEA flowthrough	355,601	-	355,601	-	-	-	_
Depreciation (unallocated) *	66,464				(66,464)		(66,464)
	667,188		356,601	866,471	555,884		555,884
Total governmental activities	9,366,308	334,323	1,259,762	866,471	(6,905,752)	-	(6,905,752)

Statement of Activities

Year ended June 30, 2004

		Program Revenues			_		
	Expenses	Charges for Service	Operating Grants, Contributions and Restricted Interest	Capital Grants, Contributions and Restricted Interest	Governmental Activities	Business-Type Activities	Total
	\$	\$	\$	\$	\$	\$	\$
Business-Type activities:							
Non-instructional programs:							
Nutrition services	394,487	172,987	202,345		<u> </u>	(19,155)	(19,155)
Total	9,760,795	507,310	1,462,107	866,471	(6,905,752)	(19,155)	(6,924,907)
General revenues:							
Property tax levied for:							
General purposes					2,992,381	-	2,992,381
Management fund					101,553	-	101,553
Capital outlay					278,894	-	278,894
Income surtax					67 <b>,</b> 195	-	67 <b>,</b> 195
Local option sales tax					107,143	-	107,143
Unrestricted state grants					4,166,264	-	4,166,264
Unrestricted investment earnings					10,038	-	10,038
Other					41,361		41,361
Total general revenue					7,764,829		7,764,829
Change in net assets					859 <b>,</b> 077	(19,155)	839 <b>,</b> 922
Net assets beginning of year, as re	stated (note 1	.3)			1,534,822	123,723	1,658,545
Net assets end of year					2,393,899	104,568	2,498,467

<sup>\*</sup> This amount excludes the depreciation that is included in the direct expense of the various programs.

See notes to financial statements.

Balance Sheet

Governmental Funds

June 30, 2004

	General	Capital Projects	Non-major Special Revenue	Total
	\$		\$	\$
Assets				
Cash and pooled investments	408,017	1,433,316	363,975	2,205,308
ISCAP investments	2,892,676	-	-	2,892,676
Receivables:				
Property tax:				
Current year	31,137	_	3,771	34,908
Succeeding year	3,064,117	_	380 <b>,</b> 597	3,444,714
Income surtax	68,093	_	_	68,093
Due from other governments	49,365	22,782	_	72,147
ISCAP accrued interest	2,775	-	<del>-</del>	2,775
Other receivables			279	279
Total assets	6,516,180	1,456,098	748,622	8,720,900
Liabilities and Fund Balances				
Liabilities:				
Accounts payable	60,190	361,041	12,257	433,488
Accrued salary and benefits	828,331	-	-	828,331
ISCAP warrants payable	2,906,000	_	-	2,906,000
ISCAP accrued interest payable	9,660	_	-	9,660
Deferred revenue:				
Succeeding year property tax	3,064,117	-	380 <b>,</b> 597	3,444,714
Income surtax	68,093			68,093
Total liabilities	6,936,391	361,041	392,854	7,690,286
Fund balances:				
Reserved for capital projects	-	1,095,057	-	1,095,057
Unreserved, undesignated	(420,211)	-	355 <b>,</b> 768	(64,443)
Total fund balances	(420,211)	1,095,057	355,768	1,030,614
Total liabilities and fund balances	6,516,180	1,456,098	748,622	8,720,900

\$ 2,393,899

## HAMPTON-DUMONT COMMUNITY SCHOOL DISTRICT

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Assets

June 30, 2004

Total fund balances of governmental funds (Exhibit C)		\$ 1,030,614
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds.		3,885,827
Accrued interest payable on long-term liabilities is not due and payable in the current period and , therefore, is not reported as a liability in the governmental funds.		(10,613)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds.		
Early retirement payable Revenue bonds payable Contract payable Capital loan notes payable	\$ (84,343) (2,050,000) (2,586) (375,000)	(2,511,929)

Net assets of governmental activities (Exhibit A)

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Fund Types

Year ended June 30, 2004

				Non-major	
		Debt	Capital	Special	
	General	Service	Projects	Revenue	Total
	\$	\$	\$	\$	\$
Revenues:					
Local sources:					
Local tax	3,059,576	_	107,143	380,447	3,547,166
Tuition	289,616	-	-	_	289,616
Other	128,772	1,000	_	276 <b>,</b> 857	406,629
State sources	4,933,980	-	-	_	4,933,980
Federal sources	<u> </u>		866,471		1,058,244
Total revenues	8,603,717	1,000	973,614	657,304	10,235,635
Expenditures:					
Instruction:					
Regular instruction	4,070,451	_	_	38,931	4,109,382
Special instruction	1,433,798	_	_	-	1,433,798
Other instruction	299,410			271,686	571,096
	5,803,659			310,617	6,114,276
Support services					
Student services	247,540	_	_	_	247,540
Instructional staff services	424,745	-	<del>-</del>	_	424,745
Administration services	666,446	-	<del>-</del>	_	666,446
Operation and maintenance of					
plant services	697,900	-	<del>-</del>	100,956	798 <b>,</b> 856
Transportation services	374,308	-	_	_	374,308
	2,410,939			100,956	2,511,895
Other expenditures:					
Long-term debt:					
Principal	_	115,765	_	_	115,765
Interest	_	23,272	_	_	23,272
Facilities acquisition and					
construction	_	_	1,918,307	256 <b>,</b> 578	2,174,885
AEA flowthrough	355,601	_	_	_	355,601
-	355,601	139,037	1,918,307	256,578	2,669,523
Total expenditures	8,570,199	139,037	1,918,307	668,151	11,295,694
Total Emperiality					
Excess (deficiency) of revenues					
over (under) expenditures	33,518	(138,037)	(944,693)	(10,847)	(1,060,059)

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Fund Types

Year ended June 30, 2004

				Non-major	
		Debt	Capital	Special	
	General	Service	Projects	Revenue	Total
	\$	\$	\$	\$	\$
Other financing sources (uses):					
Revenue bond proceeds	-	-	2,039,750	-	2,039,750
Operating transfers in	_	138,037	_	_	138,037
Operating transfers out				(138,037)	(138,037)
		138,037	2,039,750	(138,037)	2,039,750
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	33,518	-	1,095,057	(148,884)	979,691
Fund balances beginning of year, as restated (note 13)	(453,729)			504,652	50,923
Fund balances end of year	(420,211)		1,095,057	355,768	1,030,614

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities

Year ended June 30, 2004

Net change in fund balances - total governmental funds (Exhibit E)

\$ 979,691

## Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are reported in the Statement of Net Assets and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. The amounts of capital outlays and depreciation expense in the year are as follows:

Capital outlays	\$ 1,963,447	
Depreciation expense	(120,959) 1,842,488	3

Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when due. In the Statement of Activities, interest expense is recognized as the interest accrues, regardless of when it is due.

(10,613)

Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Assets. Repayment of long-term liabilities is an expenditure in the governmental funds, but it reduces long-term liabilities in the Statement of Net Assets. Current year issues exceed repayments, as follows:

Issued	(2,050,000)
Repaid	<u>115,765</u> (1,934,235)

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds, as follows:

Early retirement (18,254)

Change in net assets of governmental activities (Exhibit B) \$ 859,077

Statement of Revenues, Expenses and Changes in Net Assets

## Proprietary Fund

Year ended June 30, 2004

	School Nutrition \$
Operating revenue:	
Local sources:	
Charges for services	172,987
Operating expenses:	
Non-instructional programs:	
Food service operations:	
Salaries	145,941
Benefits	24,128
Services	2,223
Supplies	200,785
Property	20,024
Depreciation	1,386
Total operating expenses	394,487
Operating (loss)	(221,500)
Non-operating revenues:	
Interest on investments	921
State sources	7,024
Federal sources	194,400
	202,345
Change in net assets	(19,155)
Net assets beginning of year	123,723
Net assets end of year	104,568

Statement of Cash Flows

Proprietary Fund

Year ended June 30, 2004

	School Nutrition \$
Cash flows from operating activities:	
Cash received from sale of lunches and breakfasts	172,987
Cash payments to employees for services Cash payments to suppliers for goods or services	(170,069) (185,107)
Net cash (used in) operating activities	(182,189)
Cash flows from non-capital financing activities:	
State grants received	7,024
Federal grants received	169,275
Net cash provided by non-capital financing activities	<u> 176,299</u>
Cash flows from capital financing activities	
Acquisition of capital assets	(1,130)
Cash flows from investing activities:	
Interest on investments	921
Net increase in cash and cash equivalents	(6,099)
Cash and cash equivalents beginning of year	69,721
Cash and cash equivalents end of year	63,622
Reconciliation of operating income (loss) to net cash	
used in operating activities:	
Operating (loss)	(221,500)
Adjustments to reconcile operating profit (loss)	
to net cash provided by (used in) operating activities:	1,386
Depreciation Commodities used	1,386 25,125
Decrease in inventory	12,800
20020000 2.1. 2.1.0.10027	(182,189)
Reconciliation of cash and cash equivalents at year end to	
specific assets included on Combined Balance Sheet:	
Current assets:	
Cash	<u>63,622</u>

## Non-cash investing, capital and financing activities:

During the year ended June 30, 2004, the District received federal commodities valued at \$25,125.

See notes to financial statements.

Statement of Fiduciary Net Assets

Fiduciary Funds

Year ended June 30, 2003

	Private	
	Purpose	Agency
	Trusts	Funds
	\$	\$
Assets		
Cash and pooled investments	283,131	854
Liabilities		
Other payables	_	854
Net Assets		
Reserved for special purposes	283,131	

Statement of Changes in Fiduciary Net Assets

Fiduciary Funds

Year ended June 30, 2004

	Private
	Purpose
	<u>Trusts</u>
	\$
Additions:	
Local sources:	
Contributions	825
Interest on investments	<u>5,592</u>
Total additions	6,417
Deductions:	
Instruction:	
Other	10,381
Total deductions	10,381
Change in net assets	(3,964)
Net assets beginning of year	287,095
Net assets end of year	283,131
-	

#### Notes to Financial Statements

June 30, 2004

## (1) Summary of Significant Accounting Policies

Hampton-Dumont Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve and special education pre-kindergarten. The geographic area served includes the Cities of Hampton and Dumont, Iowa, and agricultural territory in Franklin and Butler Counties. The District is governed by a Board of Education whose members are elected on a non-partisan basis.

## A. Reporting Entity

For financial reporting purposes, Hampton-Dumont Community School District has included all funds, organizations, account groups, agencies, boards, commissions and authorities. The District has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the District. The Hampton-Dumont Community School District has no component units which meet the Governmental Accounting Standards Board criteria.

<u>Jointly Governed Organizations</u> - The District participates in a jointly governed organization that provides services to the District but does not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the Franklin and Butler Counties Assessor's Conference Boards.

## B. Basis of Presentation

Government-wide financial statements - The statements of net assets and the statement of activities report information on all of the non-fiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for service.

The statement of net assets presents the District's non-fiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories:

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt that are attributed to the acquisition, construction, or improvement of those assets.

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the two preceding categories. Unrestricted net assets often have constraints on resources that are imposed by management, but can be removed or modified.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest that are restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u> - Separate financial statements are provided for governmental, proprietary, and fiduciary funds, even though the latter are excluded from the Government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other non-major governmental funds.

The District reports the following major governmental funds:

The General Fund is the general operation fund of the District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenses, including instructional, support and other costs.

The Debt Service Fund is utilized to account for the payment of interest and principal on the District's general long-term debt.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities.

The District's proprietary fund is the Enterprise, School Nutrition Fund. The School Nutrition Fund is used to account for the food service operations of the District.

## C. Measurement Focus and Basis of Accounting

The Government-wide financial statements and the proprietary and fiduciary fund financial statements are reported using the "economic resources measurement focus". The Government-wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected with 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments, and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financial sources.

Under terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

The proprietary fund of the District applies all applicable GASB pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary funds' principal ongoing operations. The principal operating revenues of the District's enterprise fund is charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sale and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statement of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

## D. Assets, Liabilities and Fund Equity

Cash, Pooled Investments and Cash Equivalents - The cash balances of most District funds are pooled and invested. Investments are stated at fair value except for the investment in the Iowa Schools Joint Investment Trust which is valued at amortized cost and non-negotiable certificates of deposit which are stated at cost.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, they have a maturity date no longer than three months.

<u>Property Tax Receivable</u> - Property tax in Governmental Funds are accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date that the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking the budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the Government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1½% per month penalty for delinquent payments; is based on January 1, 2002 assessed property valuations; is for the tax accrual period July 1, 2003 through June 30, 2004 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April 2003.

 $\frac{\text{Due From Other Governments}}{\text{the State of Iowa, various}} \text{ - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.}$ 

<u>Inventories</u> - Inventories are valued at cost using the first-in, first-out method for purchased items and contributed value for government commodities.

<u>Capital Assets</u> - Capital assets, which include property, furniture, and equipment, are reported in the applicable governmental or business-type activities columns in the Government-wide statement of net assets. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

Land	\$ 2,000
Buildings	10,000
Improvements other than buildings	10,000
Furniture and equipment:	
School Nutrition Fund equipment	1,000
Other furniture and equipment	1,000

Property, furniture and equipment are depreciated using the straight line method of depreciation over the following estimated useful lives:

Buildings	50 years
Improvements other than buildings	20-50 years
Furniture and equipment	5-15 years

<u>Salaries and Benefits Payable</u> - Payroll and related expenditures for employees with annual contracts corresponding to the current school year, which is payable in July, have been accrued as liabilities.

Deferred Revenue - Although certain revenues are measurable, they are not available. Available means collectible within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represent the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue consists of unspent grant proceeds as well as property tax receivables and other receivables not collected within sixty days after year end.

Deferred revenue on the statement of net assets consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

Compensated Absences - District employees accumulated a limited amount of earned but unused vacation for subsequent use or for payment upon termination, death or retirement. A liability is recorded when incurred in the Government-wide financial statements. A liability for these amounts is reported in governmental funds only for employees that have resigned or retired. The compensated absences liability has been computed based on rates of pay in effect at June 30, 2004. The compensated absences liability attributable to the governmental activities will be paid primarily by the General Fund.

<u>Long-term obligations</u> - In the Government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the statement of net assets.

<u>Fund Balances</u> - In the governmental fund financial statements, reservations of fund balance are reported for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

<u>Restricted Net Assets</u> - In the Government-wide statement of net assets, net assets are reported as restricted when constraints placed on net asset use are either externally imposed by creditors, grantors, contributors or laws and regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

## E. Budgeting and Budgetary Control

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2004, expenditures exceeded the amounts budgeted in the Instructional and Non-Instructional Functions.

## (2) Cash and Pooled Investments

The District's deposits at June 30, 2004 were entirely covered by Federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public fund.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education and the Treasurer of the State of Iowa; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Balance

The District had no investments at June 30, 2004.

#### (3) Capital Assets

Capital assets activity for the year ended June 30, 2004 is as follows:

	Datance			
	Beginning			
	of Year, as			Balance
	restated			End of
	(note 13)	Increases	Decreases	Year
	\$	\$	\$	\$
Governmental activities:				
Capital assets not being depreciated:				
Land	97,100			97,100
Capital assets being depreciated:				
Buildings	3,485,916	_	_	3,485,916
Furniture and Equipment	1,171,071	51,340	_	1,222,411
Construction in progress	-	1,912,107	_	1,912,107
Total capital assets being depreciated	4,656,987	1,963,447		6,620,434
Less accumulated depreciation for:				
Buildings	2,009,858	59,302	_	2,069,160
Furniture and Equipment	700,890	61,657	_	762,547
Total accumulated depreciation	2,710,748	120,959		2,831,707
Total capital assets being depreciated, net	1,946,239	1,842,488	<del>_</del>	3,788,727
Governmental activities, capital assets, net	2,043,339	1,842,488		3,885,827

	Balance Beginning of Year, as restated (note 13)	Increases	Decreases	Balance End of Year
	\$	\$	\$	\$
Business type activities:				
Furniture and equipment Less accumulated depreciation Business type activities capital assets, net	50,343 30,749 19,594	1,130 1,386 (256)	9,755 9,755 -	41,718 22,380 19,338
Depreciation expense was charged to the follow Governmental activities: Support services:	ing functions	:		54.405
Transportation Unallocated				54,495 66,464 120,959
Business Type activities:				
Food service operations				<u> </u>

## (4) Contract Payable

During the fiscal year ended June 30, 1997, the District purchased a parcel of land, on a 7% contract. Payment terms are as follows;

Year Ending June 30,	Principal	Interest	<u>Total</u>
2005 2006 2007	\$ 819 876 	181 124 <u>62</u>	1,000 1,000 953
Total	\$ <u>2,586</u>	<u>367</u>	2 <b>,</b> 953

## (5) Capital Loan Notes Payable

During the year ended June 30, 1998, the District issued \$1,075,000 of Capital Loan Notes. The payments will be made from the proceeds of the Special Revenue, Physical Plant and Equipment Fund. Payment terms are as follows:

Year Ending June 30,	Principal	Interest	<u>Total</u>
2005 2006 2007	\$120,000 125,000 130,000	17,690 12,050 _6,175	137,690 137,050 136,175
Total	\$ <u>375,000</u>	<u>35,915</u>	<u>410,915</u>

#### (6) Changes in Long-Term Debt

A summary of changes in long-term debt for the year ended June 30, 2004 is as follows:

	Revenue Bonds	Contract Payable	Capital Loan Notes Payable	Early Retirement Payable	Total
Balance beginning of year Additions Reductions	\$ - 2,050,000 -	3,351 - 765	490,000 - 115,000	66,089 50,776 32,522	559,440 2,100,776 148,287
Balance end of year	\$ <u>2,050,000</u>	<u>2,586</u>	<u>375,000</u>	84,343	<u>2,511,929</u>

#### (7) Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, PO Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 3.70% of their annual salary and the District is required to contribute 5.75% of annual payroll. Contribution requirements are established by State statute. The District's contribution to IPERS for the years ended June 30, 2004, 2003, and 2002 were \$331,084, \$325,180, and \$323,899 respectively, equal to the required contributions for each year.

#### (8) Risk Management

Hampton-Dumont Community School District is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance, except as described in the following paragraph. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The District is currently self-funding its health care plan. Commercial insurance has been purchased to cover excess losses both for specific individuals and as an aggregate group. An independent actuarial opinion obtained by the District indicates that statutory requirements have been met, however, it was recommended that the District increase the funding level and/or transfer funds in order to eliminate the deficit and remain in compliance with Iowa law.

## (9) Area Education Agency

The District is required by the Code of Iowa to budget for its share of special education support, media and educational services provided through the area education agency. The District's actual amount for this purpose totaled \$355,601 for year ended June 30, 2004 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

#### (10) Early Retirement Payable

The District offers a voluntary early retirement plan to its certified employees. Eligible employees must be at least age fifty-five and employees must have completed fifteen years of continuous service to the District. Employees must complete an application which must be approved by the Board of Education. The early retirement incentive for each eligible employee is based on a sliding percentage of per diem pay rate at time of retirement. Early retirement benefits paid during the year ended June 30, 2004, totaled \$32,522. A long-term liability has been recorded on the Balance Sheet (Exh A) representing the District's commitment to fund early retirement.

#### (11) Financial Condition

We noted that the District's General Fund had a deficit fund balance of \$420,211 at June 30, 2004.

### (12) Iowa School Cash Anticipation Program (ISCAP)

The District participates in the Iowa Schools Cash Anticipation Program (ISCAP). ISCAP is a program of the Iowa Association of School Boards and is designed to provide funds to participating entities during periods of cash deficits. ISCAP is funded by a semiannual issuance of anticipatory warrants, which mature as noted below. The warrant sizing of each school corporation is based on a projection of cash flow needs during the semiannual period. ISCAP accounts are maintained for each participating entity, and monthly statements are provided regarding their cash balance, interest earnings, and amounts available for withdrawal for each outstanding series of warrants. These accounts are reflected as restricted assets on the balance sheet. Bankers Trust Co. NA is the trustee for the program. A summary of the District's participation in ISCAP as of June 30, 2004 is as follows:

<u>Series</u>	Warrant Date	Final Warrant <u>Maturity</u>	Investment	Accrued Interest Receivable	Warrants Payable	Accrued Interest Payable
2003-04A 2003-04B 2004-05A	6/20/03 1/30/04 6/30/04	6/18/04 1/28/05 6/30/05	\$ - 741,012 2,151,664	2,775 	736,000 2,170,000	9,660
Total			\$2,892,676	<u>2,775</u>	2,906,000	<u>9,660</u>

The District pledges its state foundation aid payments and General Fund receipts as security for warrants issued. Repayments must be made when General Fund receipts are received. If a balance is outstanding on the last date the funds are available to be drawn, then the District must repay the outstanding withdrawal from its General Fund receipts. In addition, the District must make minimum warrant repayments on the 25<sup>th</sup> of each month immediately following the final date that the warrant proceeds may be used in an amount equal to 25% of the warrant amount. ISCAP advance activity in the General Fund for the year ended June 30, 2004 is as follows:

<u>Series</u>	Balance Beginning of Year	Advances Received	Advances Repaid	Balance End of Year
2003-04A 2003-04B	<u> </u>	1,200,000 175,000	1,200,000 175,000	
Total		1,875,000	1,875,000	

The warrants bear an interest and the available proceeds of the warrants are invested at the interest rates shown below:

<u>Series</u>	Interest Rates on Warrants	Interest Rates on Investments
2003-04A	2.00%	1.050%
2003-04B	2.00	1.310
2004-05A	3.00	2.463

#### (13) Accounting Change

Governmental Accounting Standards Board (GASB) Interpretation Number 6, Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements was implemented during the year ended June 30, 2003. The interpretation modifies when compensated absence and early retirement liabilities are recorded under the modified accrual basis of accounting.

Governmental Accounting Standards Board (GASB) Statement Number 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, Statement Number 37, Basic Financial Statements and Management's Discussion and Analysis - for State and Local Governments; Omnibus were implemented during the fiscal year ending June 30, 2004. The statements create new basic financial statements for reporting the District's financial activities. The financial statements now include government-wide financial statements prepared on an accrual basis of accounting and fund financial statements which present information for individual major funds rather than by fund type. Nonmajor funds are presented in total in one column.

Governmental Accounting Standards Board (GASB) Statement Number 38, Certain Financial Statement Note Disclosure, requires certain disclosures be made in the notes to the financial statements concurrent with the implementation of Statement Number 34.

The government-wide financial statements split the District's programs between business-type and governmental activities. The beginning net asset amount for governmental activities has been restated to include capital assets, long-term liabilities and the changes in assets and liabilities at July 1, 2003 caused by the conversion to the accrual basis of accounting.

	-	Fund	<del></del>
		Nonmajor	
	Special		
	General	Revenues	Total
Net assets, June 30, 2003, as previously reported GASB Interpretation 6 adjustments	\$ (329,411) (124,318)	477,352 27,300	147,941 (97,018)
Net assets, July 1, 2003, as restated for governmental funds	\$ <u>(453,729</u> )	504,652	50,923
GASB 34 adjustments: Capital assets, net of accumulated depreciation of \$2,710,748			2,043,339
Long-Term Liabilities: Early retirement Contract payable Capital loan notes		(66,089) (3,351) (490,000)	(559,440)
Net assets, July 1, 2003, as restated			\$ <u>1,534,822</u>

## (14) Construction in Progress

The District is currently involved in two building projects/addition at South Elementary and a cafeteria project at Dumont. Contracts of over \$2.9 million have been approved. Approximately 70% of the projects were completed at June 30, 2004. Expenses totaling over \$1.9 million have been paid or accrued as of June 30, 2004. This amount is shown as construction in progress on the Financial Statements (see Note 3). The project is being funded by local option sales tax revenue bonds and Federal Grants.



Budgetary Comparison Schedule of Revenues, Expenditures and Changes in Balances - Budget and Actual - All Governmental Funds and Proprietary Fund

#### Required Supplementary Information

	Governmental Fund Types	Proprietary Fund Type	Total	Budgeted	Amounts	Final to Actual Variance - Positive
	Actual	Actual	Actual	Original Final		(Negative)
	\$	\$	\$	\$	\$	\$
Revenues						
Local sources	4,243,411	173,908	4,417,319	4,299,341	4,299,341	117,978
State sources	4,933,980	7,024	4,941,004	5,090,018	5,090,018	(149,014)
Federal sources	1,058,244	194,400	1,252,644	326,000	326,000	926,644
Total revenues	10,235,635	375,332	10,610,967	9,715,359	9,715,359	895,608
Expenditures						
Instruction	6,114,276	_	6,114,276	5,820,889	5,820,889	(293, 387)
Support services	2,511,895	_	2,511,895	3,340,891	3,340,891	828,996
Non-instructional programs	_	394,487	394,487	315,036	315,036	(79,451)
Other expenditures	2,669,523	_	2,669,523	784,189	3,684,189	1,014,666
Total expenditures	11,295,694	394,487	11,690,181	10,261,005	13,161,005	1,470,824
Excess of revenues over expenditures	(1,060,059)	(19,155)	(1,079,214)	(545,646)	(3,445,646)	2,366,432
Other financing sources (uses)	2,039,750		2,039,750			
Excess (deficiency) of revenues and other financing sources over (under)						
expenditures and other financing uses	979,691	(19,155)	960,536	(545,646)	(3,445,646)	2,366,432
Balance beginning of year	50,923	123,723	174,646	794,004	794,004	3,347,565
Balance end of year	1,030,614	104,568	1,135,182	248,358	(2,651,642)	5,713,997

Notes to Required Supplementary Information - Budgetary Reporting

Year ended June 30, 2004

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds, except private-purpose trust and agency funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. Encumbrances are not recognized on the budget and appropriations lapse at year-end.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functions, not by fund or fund type. These four functions are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents functional area expenditures or expenses by fund, the legal level of control is at the aggregated function level, not at the fund or fund type level. The Code of Iowa also provides that District expenditures in the General Fund may not exceed the amount authorized by the school finance formula.

The District exceeded the amounts budgeted in the instruction and non-instructional program functions.



Combining Balance Sheet

Non-major Special Revenue Funds

June 30, 2004

	Management \$	Student Activity \$	Physical Plant and Equipment Levy \$	Total\$
Assets				
Cash and pooled investments Property tax receivable:	88 <b>,</b> 427	60,439	215,109	363 <b>,</b> 975
Current year	1,041	_	2,730	3,771
Succeeding year	125,000	-	255 <b>,</b> 597	380,597
Other receivables		279		279
Total assets	214,468	60,718	473,436	748,622
Liabilities and Fund Equity				
Liabilities:				
Accounts payable	_	7,362	4,895	12,257
Deferred revenue:				
Succeeding year property tax	125,000	-	255 <b>,</b> 597	380 <b>,</b> 597
Total liabilities	125,000	7,362	260,492	392,854
Fund equity:				
Unreserved fund balance	89,468	53,356	212,944	355,768
Total liabilities and fund equity	214,468	60,718	473,436	748,622

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances

Non-major Special Revenue Funds

	Management	Student Activity	Physical Plant and Equipment Levy	Total
	\$	\$	\$	\$
Revenues:				
Local sources:				
Local tax	101,553	_	278,894	380,447
Other	1,655	271,382	3,820	276 <b>,</b> 857
Total revenues	103,208	271,382	282,714	657,304
Expenditures:				
Instruction:				
Regular instruction	38,931	_	_	38,931
Co-curricular instruction	-	271,686	-	271,686
Support services:				
Plant operation and maintenance	100,956	_	-	100,956
Other expenditures:				
Facilities acquisition				
and construction			256,578	256 <b>,</b> 578
Total expenditures	139,887	271,686	256,578	668,151
Excess (Deficiency) of revenues				
over (under) expenditures	(36,679)	(304)	26,136	(10,847)
Other financing (uses):				
Operating transfers (out)			(138,037)	(138,037)
Excess (Deficiency) of revenues over (under)				
expenditures and other financing uses	(36,679)	(304)	(111,901)	(148,884)
Fund balances beginning of year,				
as restated (note 13)	126,147	53,660	324,845	504,652
Balance end of year	89,468	53,356	212,944	355,768

Schedule of Changes in Special Revenue Fund, Student Activity Accounts

	Balance Beginning			Balance End of
Account	of Year	Revenues	Expenditures	Year
	\$	\$	\$	\$
2 ( 61 )	115	1 007	0.001	(1, 020)
Art Club	115 241	1,027	2,981	(1,839)
Quiz Bowl Video Productions	241 840	520	=	241 1,360
Cheerleading	988	1,056	690	1,354
DECA	2 <b>,</b> 002	9,930	10,597	1,335
Drama	2,846	9 <b>,</b> 930	10,397	3,082
FBL	257	540	284	513
FCA	193	612	109	696
FCCLA	581	542	567	556
FFA	2,397	41,834	39,268	4,963
French Club	5,540	27,430	32,070	900
Future Teachers	1,464	136	199	1,401
International Club	(116)	372	65	191
Mock Trial	212	746	675	283
Model UN	319	174	205	288
National Honor Society	206	_	206	_
Peer Helpers	57	_	57	_
Pep Club	520	_	520	-
SADD	1,479	111	286	1,304
Student Council	2,643	4,165	5,308	1,500
Drill Team	879	7,891	8,608	162
JAG Club	270	1,058	724	604
Bark	897	200	97	1,000
Dramatics - Plays & Musicals	1,633	783	317	2,099
Music - Instrumental	(2,036)	7,131	8,373	(3,278)
Music - Vocal	(1,726)	2,261	1,640	(1,105)
Speech	(34)	327	446	(153)
Yearbook	671	10,213	9 <b>,</b> 557	1,327
Special Instrumental Fund	10,155	2,298	1,418	11,035
Special Vocal Fund	1,708	1,095	759	2,044
Special Instrumental - Uniforms	182	50	21	211
Special Vocal - Uniforms	-	-	134	(134)
Class of 2005	3,854	884	2,819	1,919
Class of 2006	5,512	_	41	5,471
Class of 2007	_	10,972	6,499	4,473
Class of 2003	(63)	63	_	_
Class of 2004	3,249	3,741	5,271	1,719
Activity Fund Change	_	33,181	33,181	-
Cross Country	(596)	612	(48)	64
Basketball - Boys	4,256	10,941	11,865	3,332
Football	755	15,773	12,294	4,234
Baseball	(4,378)	7,349	11,447	(8,476)
Track - Boys	(1,159)	2,539	1,517	(137)
Golf - Boys	(508)	1,168	922	(262)

Schedule of Changes in Special Revenue Fund, Student Activity Accounts

	Balance			Balance
	Beginning			End of
Account	of Year	Revenues	Expenditures	Year
	\$	\$	\$	\$
Wrestling	(3,514)	7,413	4,869	(970)
Basketball - Girls	1,503	6,960	7,106	1,357
Volleyball	(493)	4,806	5,329	(1,016)
Swimming	_	-	152	(152)
Softball	(4,356)	263	1,430	(5,523)
Track - Girls	(1,818)	3,740	2,832	(910)
Golf - Girls	(230)	12	325	(543)
Weightlifting	(14)	_	(14)	_
Activity Tickets	20,505	28,281	25,006	23,780
Student Pay Phone	(28)	80	528	(476)
Miscellaneous Activities	745	9,501	10,020	226
Student Activity Pop Commission	269	_	_	269
Jazz Band Club	165	75	120	120
June 30, 2004 Accruals	(5,379)	279	1,983	(7,083)
Total	58,950	244,553	271,686	53,356

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Fiduciary Funds - Private Purpose Trusts

					Barton				
	Bess	Hampton	Varrelman		Hoxie	Robert	Dale Hayes	Maribel	Ann J.
	Robinson	Quarterback	Memorial	Arndorfer	Robinson	Davies	Memorial	Kratochvil	Robinson
	Scholarship	Club	Fund	Memorial	Scholarship	Scholarship	Golf	Memorial	Scholarship
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues:									
Local sources:									
Contributions	-	-	-	-	-	-	-	-	-
Interest on investments	976	175	75	46	1,049	100	50	393	264
	976	175	75	46	1,049	100	50	393	264
Expenditures: Instruction: Regular instruction:									
Other	1,500	85	200	100	2,000	300	_	300	500
	1,500	85	200	100	2,000	300		300	500
Excess (deficiency) of revenues over (under)									
expenditures	(524)	90	(125)	(54)	(951)	(200)	50	93	(236)
Balance beginning of year	52,964	5,206	4,931	2,903	53,408	7,280	1,790	8,956	13,550
Balance end of year	52,440	5,296	4,806	2,849	52,457	7,080	1,840	9,049	13,314

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Fiduciary Funds - Private Purpose Trusts

	Lucretia V.	Saylor	Dan Voy		Captain		Special		
	Rowen	Memorial	Memorial	Peterson	Roy R. Marken	Students	Education	Red	
	Scholarship	Business	Scholarship	Trust	Scholarship	in Need	Needs	Ribbon	Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues:									
Local sources:									
Contributions	-	825	-	-	-	-	-	-	825
Interest on investments	234	278	32	543	1,130		247		5,592
	234	1,103	32	543	1,130		247		6,417
Expenditures: Instruction: Regular instruction:									
Other	500	700	100	1,500	2,500		96		10,381
	500	700	100	1,500	2,500		96		10,381
Excess (deficiency) of revenues over (under)									
expenditures	(266)	403	(68)	(957)	(1,370)	-	151	_	(3,964)
Balance beginning of year	11,285	12,692	2,250	33,723	72,289	164	3,668	36	287,095
Balance end of year	11,019	13,095	2,182	32,766	70,919	164	3,819	36	283,131

Comparison of Taxes and Intergovernmental Revenues

	Years ended June 30,			
	2004	2003	2002	2001
	\$	\$	\$	\$
Local sources:				
Local tax:				
Property tax	3,372,317	3,084,409	2,953,671	2,814,235
Mobile home tax	511	3,498	631	709
Local option sales tax	107,143	-	-	-
Income surtax	67,195	67,480	68,293	45,254
	3,547,166	3,155,387	3,022,595	2,860,198
State sources:				
State foundation aid	4,164,300	4,194,953	3,885,983	3,960,453
School improvement and technology	_	_	24,853	74,514
AEA flow through	355,601	364,755	355,601	364,021
Instructional support	12,158	15,676	15,692	18,018
Educational excellence program:	,	,	,	,
Phase I	54,609	44,186	44,186	44,186
Phase II	100,009	100,774	99,347	
Phase III	-	25,236	56,772	57,458
Non-public transportation aid	_	2,418	2,471	-
At risk program	18,450	18,830	28,272	27,413
Vocational education aid	6,526	9,482	10,016	2,,113
Iowa Early Intervention Block Grant	85 <b>,</b> 320	84,700	79,845	54,176
Revenue in lieu of taxes - military credit	1,964	-	2,499	2,949
Teacher mentoring program	6,500	10,400	2,600	2,515
Evaluator training	-	1,000	2,000	_
Teacher quality/salary improvement	128,543	83,809	79,150	_
Other state aid	120,515	-	73,130	300
Lunch and breakfast programs	7,024	7,130	7,355	7,845
Panen and Dreaklabe programs	4,941,004	4,963,349	4,694,642	4,712,908
Federal sources:	104 621	010 061	102 006	107 560
Title I Grants to Local Educational Agencies	124,631	219,861	183,896	
Class Size Reduction	_	_	28,153	21,612
Star Schools	2 175	_	4 106	13,845
Safe and Drug Free Schools	3 <b>,</b> 175	46 570	4,196	2,147
Improving Teacher Quality - Grants to States Employment Services and Job Training	_	46,579	_	_
Pilot and Demonstration Grang	_	-	-	49,165
Innovative Education Program Strategies	_	6,285	8,650	8,070
Even Start - Statewide Family Literacy Program	-	2,152	11,705	18,381
Migrant Education - Basic State Grant Program	15,320	-	-	24,837
Iowa Demonstration Construction Grant	866,471	_	_	-
Special Education - Grants to States				
IDEA Part B	48,647	30 <b>,</b> 676	15 <b>,</b> 596	-
National School Lunch, Breakfast and				
Special Milk Programs	169,275	158 <b>,</b> 679	156,819	152,564
Food Distribution	25,125	35,125	33,045	36,885
	1,252,644	499,357	442,060	435,068
Total	9,740,814	8,618,093	8,159,297	8,008,174

Schedule of Expenditures of Federal Awards

Year ended June 30, 2004

Grantor/Program	CFDA Number	Grant Number	Expenditures \$
Indirect:			ş
U.S. Department of Agriculture:			
Iowa Department of Education:			
Food Distribution (non-cash)	10.550	FY04	25,125
School Nutrition Cluster Programs:			
School Breakfast Program	10.553	FY04	26,974
Special Milk Program	10.556	FY04	455
National School Lunch Program	10.555	FY04	141,845
			169,274
U.S. Department of Education:  Iowa Department of Education:			
Title I Grants to Local Educational Agencies	84.010	2781-G-04	151,084
Migrant Education - Basic State Grant Program	84.011	2781-M-04	22,672
Improving Teacher Quality - Grants to States	84.348	FY04	23,580
Safe and Drug-Free Schools and Communities -			
States Grants	84.186	FY04	5,842
Iowa Demonstration Construction Grant	84.215K	FY04	866,471
Area Education Agency 267:			
Special Education - Grants to States (Success 4)	84.027	FY04	454
Special Education - Grants to States (IDEA Part B)	84.027	FY04	48,647
Total			1,313,149

Basis of Presentation - The Schedule of Expenditures of Federal Awards includes the federal grant activity of Hampton-Dumont Community School District and is presented in conformity with the accrual or modified accrual basis of accounting. The information on this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general purpose financial statements.

# Independent Auditor's Report on Compliance and on Internal Control over Financial Reporting

To the Board of Education of the Hampton-Dumont Community School District:

We have audited the financial statements of the Hampton-Dumont Community School District, Iowa, as of and for the year ended June 30, 2004, and have issued our report thereon dated September 10, 2004. We conducted our audit in accordance with U.S. generally accepted auditing standards, Chapter 11 of the Code of Iowa, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether Hampton-Dumont Community School District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed immaterial instances of non-compliance that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of non-compliance that are described in Part IV of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the District's operations for the year ended June 30, 2004 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes. Prior year statutory comments have all been resolved except 04-IV-K.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Hampton-Dumont Community School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Hampton-Dumont Community School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in Part II of the accompanying Schedule of Findings and Questioned Costs.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we believe item 04-II-A is a material weakness. Prior year reportable conditions have all been resolved except for item 04-II-A.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of Hampton-Dumont Community School District and other parties to whom Hampton-Dumont Community School District may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Hampton-Dumont Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

BRUCE D. FRINK
Certified Public Accountant

September 10, 2004

# Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance

To the Board of Education of the Hampton-Dumont Community School District:

### Compliance

We have audited the compliance of Hampton-Dumont Community School District, with the types of compliance requirements described in the  $\underline{\text{U.S.}}$  Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2004. Hampton-Dumont Community School District's major federal programs are identified in Part I of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Hampton-Dumont Community School District's management. Our responsibility is to express an opinion on Hampton-Dumont Community School District's compliance based on our audit.

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards, Chapter 11 of the Code of Iowa, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Hampton-Dumont Community School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Hampton-Dumont Community School District's compliance with those requirements.

In our opinion Hampton-Dumont Community School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

# Internal Control Over Compliance

The management of Hampton-Dumont Community School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Hampton-Dumont Community School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted a matter involving the internal control over compliance and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect Hampton-Dumont Community School District's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts and grants. The reportable condition is described as item 04-III-A Part III of the accompanying Schedule of Findings and Questions Costs.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we believe item 04-III-A is a material weakness.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of Hampton-Dumont Community School District and other parties to whom Hampton-Dumont Community School District may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

BRUCE D. FRINK Certified Public Accountant

September 10, 2004

Schedule of Findings and Questioned Costs

Year ended June 30, 2004

#### Part I: Summary of the Independent Auditor's Results

- (a) An unqualified opinion was issued on the financial statements.
- (b) Reportable conditions in internal control over financial reporting were disclosed by the audit of the financial statements, including a material weakness.
- (c) The audit did not disclose any non-compliance that is material to the financial statements.
- (d) A reportable condition in internal control over major programs was disclosed by the audit of the financial statements, including a material weakness.
- (e) An unqualified opinion was issued on compliance with requirements applicable to each major program.
- (f) The audit disclosed audit findings which were required to be reported in accordance with Office of Management and Budget Circular A-133, Section .510(a).
- (g) The major program was as follows:
  - CFDA Number 84.215K Iowa Demonstration Construction Grant
- (h) The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- (i) Hampton-Dumont Community School District did not qualify as a low-risk auditee.

### Part II: Findings Related to the General Purpose Financial Statements:

#### INSTANCES OF NON-COMPLIANCE:

No matters were reported.

## REPORTABLE CONDITIONS:

# 04-II-A SEGREGATION OF DUTIES

 $\overline{\text{comment}}$  - One important aspect of the internal control structure is the segregation of duties among employees to prevent an individual employee from handling duties that are incompatible. The District has done a good job of segregating duties among the present staff, however, the District Secretary continues to have the ability to override the present controls and circumvent the internal control system.

Recommendation - We realize the job description, as defined by the Code of Iowa, of the District Secretary makes the segregation of duties even more difficult and the elimination of the possibility of administrative override of the system improbable. However, we feel the board and the administration should review these policies annually and with each personnel change to insure the best possible control climate is maintained.

 $\frac{\text{Response}}{\text{possible}}$  - We will continue to review procedures to obtain the best controls

Conclusion - Response accepted.

Schedule of Findings and Questioned Costs

Year ended June 30, 2004

#### Part III: Findings For Federal Awards:

#### INSTANCES OF NON-COMPLIANCE:

No matters were reported.

#### REPORTABLE CONDITIONS:

CFDA Number: 84.215K Iowa Construction Demonstration Grant

Federal Award Year: 2004 US Department of Education

Passed through Iowa Department of Education

04-III-A Segregation of Duties over Federal Funds - One important aspect of internal control structure is the segregation of duties among employees to prevent an individual employee from handling duties that are incompatible. The District has done a good job of segregating duties among the present staff, however, the District Secretary continues to have the ability to override the present controls and circumvent the internal control system.

Recommendation - We realize the job description, as defined by the Code of Iowa, of the District Secretary makes the segregation of duties even more difficult an the elimination of the possibility of administrative override of the system improbable. However, we feel the board and the administration should review these policies annually and with each personnel change to insure the best possible control climate is maintained.

 $\frac{\text{Response}}{\text{possible}}$  - We will continue to review procedures to obtain the best controls

Conclusion - Response accepted.

## Part IV: Other Findings Related to Required Statutory Reporting:

- 04-IV-A Official Depositories Official depositories have been approved by the District.

  The maximum deposit amounts approved were not exceeded during the year ended June 30, 2004.
- 04-IV-B <u>Certified Budget</u> Expenditures for the year ended June 30, 2004, did not exceed the amounts budgeted.
- 04-IV-C Questionable Disbursements We noted no disbursements that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- 04-IV-D Travel Expense No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.

Schedule of Findings and Questioned Costs

Year ended June 30, 2004

# Part IV: Other Findings Related to Required Statutory Reporting: (continued):

04-IV-E	$\frac{\text{Business Transactions}}{\text{District officials or employees were noted.}}$
04-IV-F	<u>Bond Coverage</u> - Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
04-IV-G	${\hbox{{\tt Board Minutes}}}$ - We noted no transactions requiring Board approval which had not been approved by the Board.
04-IV-H	<u>Deposits and Investments</u> - We noted no instances of noncompliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the District's investment policy.
04-IV-I	<u>Certified Annual Report</u> - The Certified Annual Report was filed with the Department of Education timely and we noted no significant deficiencies in the amounts reported.
04-IV-J	<u>Certified Enrollment</u> - We noted no variances in the basic enrollment data certified to the Department of Education.
04-IV-K	Financial Condition - We noted that the District's General Fund had a deficit fund balance of $$420,211$ at June 30, 2004.$
	$\underline{\text{Recommendation}}$ - We recommend that the District take steps to return this fund to a positive financial.
	Response - We are investigating alternatives to resolve these deficits.
	<u>Conclusion</u> - Response accepted.